

Almena City Council Minutes

The Almena City Council was called to order by President Bob Hawks at 7:00 PM on Monday, December 2nd, 2024. Answering roll call were Bob Hawks, Kevin Sides, Sarah Montgomery, and Ethan Hays. A quorum was declared.

Minutes were read and approved from the November 4th, 2024, meeting. MOTION CARRIED

Fire Chief Report –Fire Chief Not Present

Visitor Recognition- Randy Husted requested permission to erect a small shelter outside of the community center, for the purpose of using outdoor grill. Randy offered to pay for all costs for the shelter. The Council requested a blueprint before granting permission.

New Business

- 2025 CMB Licenses were presented for approval for both Home Oil and Almena Market- MOTION CARRIED
- Ron Ferruzza purchased two 20 MPH signs for Mills Ave. Shad will install the additional speed limit signs.
- Almena no longer has a Notary in town. A motion was made to have both city clerks become notaries, estimated costs would be \$165. MOTION CARRIED
- Two water leaks were reported last month: 300 Walnut and 702 Ives. A 50% water credit was given to each.
- Snow Route Ordinance was reviewed for clarification as winter approaches.
- Adoption of new Fencing Ordinance #460, and repeal of previous Fencing Ordinance #458- APPROVED

Old Business

- Update on caution tape surfacing on Rd E10- Shad will probe to find depth.
- Checking on Traffic Safety grant for 2025 to use for the purchase of solar speed limit signs

Attorney Discussion/Report- Discussion of fencing ordinance and speed limit signage

City Operator Report- City Operator not present, Operator in Training was present

- Shad now has CDL learners permit to drive trash truck with a licensed driver in vehicle. Discussion on next steps to receive his license.
- Reviewed recent bill for trash truck repair (\$3,560.30)
- Discussion on exit strategy for Chandler and what is needed for Shad to assume responsibility as “operator in training” operating under Chandlers certification. Shad will need to operate under a certified operator until he is certified, which takes a year.
- A motion was made to have Shad operate under Chandler’s certification, if Chandler agrees, for a contracted amount of \$100 per certification (Water and Wastewater certifications) as “contracted labor”. MOTION CARRIED.
- Chandler has also verbally agreed to be available to assist as issues arise with the Public Water supply and/or Waste water systems.
- **City Clerk Report**
- Non-compliance Letters will be sent to all customers, as required by KDHE, for samples that were not received. These will be reported as “Failure to Monitor Lead and Copper” and “Failure to Monitor HAA and TTHM”.

Deputy City Clerk Report

- Delinquent Account Status report

Financial Report

- Approve Bills MOTION CARRIED.
- Balance Sheet
- Check register

With no further business it was moved and seconded to adjourn the meeting at 8:26pm. MOTION CARRIED. The next meeting will be held on Monday, January 6th, 2024 at 7PM.

Annette Puent, Deputy City Clerk. Minutes are not approved until next meeting.