

# Almena City Council

The Almena City Council was called to order at 7:00 PM on Monday, December 4th, 2023. Answering roll call were Amy Chandler, Bob Hawks, Ethan Hays, and Brian Sproul. A quorum was declared. It was moved and seconded to approve the November 6th, 2023 Minutes. MOTION CARRIED. The agenda was adopted with no changes.

**Fire Chief Report** – Fire Chief Not Present

## **Visitor Recognition**

Sarah Montgomery present to take oath of office as newest City Council Member, beginning her term in January 2024.

## **New Business**

- Oath of Office- Sarah Montgomery
- Thank you to Amy Chandler for service on City Council.
- Announcement- Bob Hawks was elected to another term as City Council Member/President
- CMB License Approval- Renewal applications for Commercial Malt Beverage Licenses for Almena Market and Home Oil presented for approval. APPROVED/MOTION CARRIED.
- Lead and Copper Surveys- Per US Environmental Protection Agency and KDHE, cities will conduct a lead service line inventory. A survey/questionnaire will be mailed out to residents in the City of Almena.
- Light Posts- the glass on light posts on South of Community Center was damaged in recent hail. Norton Glass will be contacted regarding cost of replacing glass.
- Christmas Gift Card Approval- a motion was made to increase the amount of the gift card amount to staff and council members. MOTION CARRIED.

## **Old Business**

- Fire Department doors update
- Dog issues- update on current issues, and a new report of a dog bite.
- Electrical work on Community Center completed

## **Attorney Discussion/Report**

- Dog cases update on 2 pending cases

## **City Operator Report**

- Van Horn update- a quote to be received this week for new water line.
- Sewer Machine Camera- estimate of \$2,800
- Water Salesman- still in need of repair for building/roof. Due to rising costs, new quotes are needed.

## **City Clerk Report**

- Small System Operator training tomorrow for Scott

## **Deputy City Clerk Report**

- Compliance Tracking
- Delinquent accts
- Survey for downtown vacant lots mailed out last week, some received already. Steering Committee will meet early January.

## **Financial Report**

- Approve Bills MOTION CARRIED.
- Balance Sheet
- Check register

With no further business it was moved and seconded to adjourn the meeting at 7:52pm. MOTION CARRIED.

The next meeting will be Tuesday, January 2th 2024, at 7PM. Annette Puent, Deputy City Clerk

Minutes are not approved until next meeting.